SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

MANVENDRA KENDRE ADHYAPAK MAHAVIDYALAYA, JALKOT

JIJAMATA BHAU-UDDESHIYA SHIKSHAN PRASARAK MANDAL PATODA TQ. JALKOT DIST LATUR-413532 MAHARASHTRA
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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Manvndra Kendre College of Education, a distinguished co-educational college at Jalkot, Civil Lines, Jalkot. It is affiliated to Swami Ramanand Teerth Marathwada University Nanded. The College was established on 22.07.2005 by Mr.Kendre M.S.. His vision is to provide educational opportunities for the hundreds of students residing in sub-urban areas of Jalkot and the outskirt of the city who faced problems in pursuing higher education due to paucity of general degree colleges in Jalkot. Manvndra Kendre College of Education is situated Near Tahasil Office Jalkot it is easy for everyone to reach the college easily,In the establishment college faces so many problems in the beginning the path is full of turmoil and hardship but slowly and gradually hardships and problems were vanished by doing hard work and dedication. Students few in number were mainly from low-income background and marginalized sections of the society. Only the passion and dedication of a very small group of teachers who went on serving for the cause of education and social responsibilities eventually put the college in firm ground.

Gradually with the passage of time, the institution acquired a well versed structure and campus of its own and started attracting students from different parts of the state, owning to its pursuit of academic achievements. At present, the college has Bachelor of Education course (B.Ed). Now approximately 50 number of boys and girls from the rural areas of Jalkot are enrolled in the Institute in quest of fulfilling their dreams for higher education.

The College has an area of **80 R** acres. It is located around **1** km from the bus stand heart of the Jalkot,

Vision

"Tamsoma Jyotirgamaya"

"From darkness towards the light". Our vision is to diminish the darkness by igniting lamp of knowledge. Our college strives to enlighten the lives of the students. College believes that only knowledge, human values and discipline can make student's live successful,

Mission

To bring social reformation through education, to fulfill the educational needs of rural students and to make them capable of earning their bread and to serve the nation as per their capabilities is our prime mission. We aim at pouring upon youth the educational, social, cultural and moral values to create honesty and courtesy

among students through value education. We organize educational tours to advanced centers of learning, science, technologies, historical places etc. to make the students versatile. We organize different extension activities for cultivation of values like national integration, liberty, equality, fraternity, patriotism, humanism, scientific temper, democracy, socialism, peace, secularism, tourism etc.

- To act as a path finder to show the right path to our rural students to grow better individuals and responsible citizens.

- To achieve the excellence by generating and enhancing self confidence, self restraint and creative attitude of our students enabling them to face challenges of competitive world. • To motivate our students to retain their ethical standards along with integrity and fraternity.

- To strive to provide quality education to our students, to empower and maximize their capabilities and the power of unity.

- To create healthy personalities with emphasis on value and awareness for accomplishing our missionary goals and also to imbibe on their minds the cultural harmony which is the strength of the nation.

- To make the learners happy citizens.

- To imbibe on their minds the feeling of patriotism. • To make them able to work honestly.

- To motivate them to register their names in VOTER'S LIST and motivate them to take active participation in voting.

- To motivate the learners to preserve environment. to plant trees and preserve • To minimize gender gap by promoting gender equality.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Teachers work collaboratively in finding new innovative methods of teaching and also trained the students for, Seminars, Workshops and Conferences are conducted on the changing trends in education and related areas.

2. Staff/ student feedback are considered for quality improvement in education as well as other related areas.

3. Internal student evaluations are conducted after specific time period.

4. Focus on learning- centered education, participatory and interactive learning through assignments, seminars, projects etc.

5. Library facilities are provided with good collection of standard books and journals.

6. Promoting programmers to cater human values, social sensitiveness, self-reliance, National Integration etc.

7. An IQAC is there for quality enhancement of the students and encouraging students to   participate in co curricular and extra-curricular activities.

8. Pollution-free and eco-friendly green and clean campus.

9. Value based and skill oriented education is prime aim of the degree programme emphasized through well-defined syllabi, regular classes and assessments.

10. Yoga Camp, Scout and Guide Camps, Blood Donation Camp, Rallies (Aids Awareness, Anti dowry,Anti-tobacco, National Integrations), philanthropic activities and empowerment programmers are conducted in order to encourage students to face different circumstances of life and ready to cope up from hardships.

Institutional Weakness

1. Being a self financed institution, sometimes institution faced financial crisis.

2. No financial grant being provided to institution.

3. The college has not yet been able to set up boys and girls hostel for the benefit of outstation students.

4. There is no accommodation /quarter facilities inside the campus for teaching and non-teaching staff of this Institution.

Institutional Opportunity

1. Research and consultancy initiatives.

2. Encouraging students for competitive examinations and higher studies.

3. Encouraging more collaboration for study and research at national level.

4. Students have excellent opportunities to explore and participate in outreach programmes for the local communities.

5. Institute helps in counseling and guidance of students and helps student in getting scholarship from government.

Institutional Challenge

1. The Alumni input and support in terms of academics and personal presence is limited.

2. Students are mostly first generation learners getting little motivation from the parents or the society.

3. Execution of collaborations with various institutions.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Planning and implementation of the curriculum by the college are done most effectively by introducing students and stakeholders first to the larger mission and the wider vision that defines the particular purpose which the college stands for and seeks to promote. The college use the curriculum provided by the UGC and followed by Swami Ramanand Teerth Marathwada University Nanded. under which it is affiliated. The Principal as the Head of the Institution along with the members of the Teachers' Council maintains a congenial and academic environment of the college. To ensure that the University curriculum is followed in the best of the spirit, college academic calendar is prepared with the active involvement of the teachers. The college always makes collaborative efforts of experienced and well qualified teachers to provide innovative ideas of teaching and learning process, which helps students learning easy and a session of innovative teaching organized from time to time to make effective and interesting learning.. Apart from regular classes, tutorials or extra classes are held to complete the syllabus in time and for providing inaccessible materials like notes, reference books to the students. College have a well versed library from where students can borrow books when they are in need. The college has ICT enabled classrooms where teachers take classes following the routine to clarify the doubts of certain topics in a much easier way so that the students can understand the topic easily. The college follows continuous evaluation process by conducting two seasonal examinations, one group discussion/quiz/viva voce before the end of the annual exam. As the goal of the institution is to provide quality education to the students, our faculty members are encouraged and supported to attend National/International seminars, conferences, orientation and refresher courses, workshops. Some of the faculty members have also undertaken Minor/Major research project. Various extension and co-curricular activities are also conducted to enlighten the students and make them conscious of the social, cultural, economic and environmental realities so that, they become a responsible citizen of the nation.

Teaching-learning and Evaluation

The core activity of the college is the two-fold process of teaching-learning and the evaluation procedure. College has smoothly runs the B.Ed programme. In B.Ed. The course has 3 theoretical compulsory papers in I semester and also offer students have to choose any one elective subject of their choice. In II semester 1 compulsory theoretical paper and 1 elective paper in there with four week internship programme. In second year 3 theoretical compulsory papers and 1 elective paper is there and in IV semester 1 theoretical compulsory papers 1 elective paper is there with 14 weeks internship is included.Teachers provide training to students in other advanced academic activities in order to train students for fulfilling the present demand in the field of advanced education.Learner's performance is measured by class activities, laboratory work, assignments and role in college activities. Students remain in touch with teachers round the clock with different online means like Whatsapp group. We have also provide facilities of online classes on Google meet and on classroom app and tried to solve problems on need basis, sometimes other different online platforms are also used for conducting meetings and webinars. These develop a cordial relationship between teaching faculties and learners. This is justified by the excellent academic result above 95 percent success rate. Hence a learner can reach to the level of thinking critically and to understand how the learning process works. Evaluation helps to build an educational programme, assess its achievements and improve upon its effectiveness. The knowledge imparted and learnt comprises of the Swami Ramanand Teerth Marathwada University Nanded. syllabi. The outcomes of our education are measured based on the learner's performance in the curricular and co- curricular activities. The best way of programme outcomes is judged on feedback system by learners. As a result drawbacks, limitations or any constraints are rectified by faculties. Such activities help as a buffer in achieving the course milestones effortlessly. To encourage learners, on successful completion of their course and on attainment of highest marks, felicitation is given

Infrastructure and Learning Resources

Manvendra Kendre College of Education creates a conducive physical ambiance through provision of facilities for quality teaching. 20 classrooms equipped with traditional black, green and white boards. Including one seminar halls, one ICT enabled / smart class rooms. The science laboratories, laboratories of Computer Science have instruments and equipments to meet the current requirements of teaching and learning process. The college have different labs like Fine-arts lab, Psychology lab, Sports-lab, with so many games equipments, in order to provide students full enjoyment and enhance their creativity. These physical facilities are upgrade through constant monitoring. The college has facilities like separate Administrative Block, Academic Section, Establishment section. The college library have undergone extensive renovation and up gradation. Students are free to use these library books whenever required. Basic requirements like clean and hygienic drinking water, clean toilets with sufficient water supply, separate toilets for male and female faculties, for students and for non-teaching staff members are provided by the college. A well versed community hall is there in the college with intake capacities of about 100 seats. There is a playground where students practices various sports. The college is encircled by a boundary wall. There is a huge main gate and a guard room at the entrance which provide security to the college. There is greenery all around the college campus and has a beautiful garden which is maintained by expert gardeners. The college encourages different cultural upbringing. Some of the students are nationally recognized and given prizes. Female students have a common room with indoor game facilities for their refreshment. There is a Teachers' council for smooth functioning of the college. For maintaining the infrastructure of the institution, Teachers' Council have constituted different committees which look after the overall development of the college focusing on the academic performance of the students. Attention is also paid in sports/games and cultural activities which are essential ingredients for character building process of the students.

Student Support and Progression

Manvendra Kendre College of Education perennially strives to prepare its students not just for examination, but also encourages them to participate in cultural activities and in games and sports. Such activities bring out the hidden talents to the fore as many students of this college have won prizes at inter college level competitions. The college provides skill enhancement programs like Yoga and Meditation and many other physical fitness programs.Apart from class room interaction, tutorial classes or extra classes are taken in college. All teaching faculties are in constant touch with the students through various online platform. Seminars, quiz competitions, field studies are also undertaken sometimes. The main aim of the college is to groom the students well and help them to move towards higher education or get employment. Many of our students have qualified for NET/ SLET/GATE and Teachers Eligibility Test (TET) (UPTET) (CTET) (SUPERTET) examination and are rendering services in various schools and colleges. To help the students academically, the college provides every possible facility like extra classes, counseling session etc. for the betterment and up liftmen of students and by extension college also.

There is Students' Council in the college and is constituted as per the rules and regulations laid down by the Directorate of Higher Education. The student representative plays an important part in encouraging and motivating students to take part in various activities like Blood Donation program, Yoga day and other co curricular and extracurricular activities of the college like different competitions for example art competition, debate, speech competition, essay writing competition etc.The college has registered Alumni Association which offers various voluntary services for the welfare of the college. There is Grievance Redresses Cell constituted with some teaching staff as its members and the Principal as the Chairman. Thus the college tries to facilitate all around holistic development for the students.

Governance, Leadership and Management

Manvendra Kendre College of Education being a self financed College, all the major decision are taken by the management committee of the college. However for smooth functioning of the academic and administrative affairs of the college, the college administration is decentralized and various sub- committees are formed at the beginning of the academic year. The Principal of the college as the key leader along with the various subcommittees of the Teachers' Council and Non- teaching staff try to implement important decisions regarding academic and co- curricular activities and take care of the day to day regular academic development of the College.

 The management committee looks after the financial matters of the college. All financial accounts of the college are audited .The system results in effective and proper execution of the work and promotes good relation between management, staff and students.

As regards the adoption of various welfare measures the college provides facilities and charity for organizing human welfare programmes. The Internal Quality Assurance Cell time to time undertakes quality sustenance and quality enhancement measures for effective teaching learning process.

Institutional Values and Best Practices

Manvendra Kendre College of Education perpetually strives to prepare its students not only for examination, but also encourages students to participate in co-curricular activities and in Games and Sports. The college maintain harmony and to create goodwill among students organizes various national, international, commemorative days, events and festivals with great zeal. Every year the college organizes gender equality promotion programs, emphasizing women empowerment, self-protection, laws for women etc.

The college supports two best practices like developing empathy through community service to inculcate good values among students and promotion of environmental consciousness. The objective of the practice makes the environment carbon neutral and helps to maintain a healthy atmosphere in and around the college. Time to time the college conducted Green audit and lay stress on green campus. Environment consciousness has made the college to maintain solid, liquid and e-waste management in a proper way. The college has installed LED bulbs for low consumption of electricity.

Research and Outreach Activities

Manvendra Kendre College of Education is a self financed college but the college has nevertheless been a centre of active research. Faculties here are able to act as a research guide. Moreover there is a constant flow of innovative ideas which can be mirrored by the paper publications in reputed journal. Influx of intellectual ideas is focused among faculties by various book publications and chapter editions.

Innovations among students are inculcated by focusing on the interplay of skills, experiences. For this reason experiential learning programmes-like workshops, seminars are conducted with an aim to place students in an environment where they are challenged to innovate.

Number of extension programs and outreach programmes for students are conducted. In this faculties help to enhance, improve and scale up this aspect of our educational programme by purposefully designing educational environments, for desired outcomes, including encouraging students to take risks and learn from failure. There are deep underlying needs that drive faculties and learner of this Institution to engage themselves in commemoration of different important national days including workshops and seminars.

These help in cultivating a sense of adhering responsibilities and oneness among learners. Extension activities instill a sense of meaning and significance to ourselves. Extension programme help to develop the feeling of oneness, empathy and compassion. Learner develops a feeling that serving people in distress is true patriotism.These youth become an agent of social change, economic growth and innovations.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MANVENDRA KENDRE ADHYAPAK MAHAVIDYALAYA, JALKOT
Address	Jijamata Bhau-Uddeshiya Shikshan Prasarak Mandal Patoda Tq. Jalkot Dist Latur-413532 Maharashtra
City	Jalkot
State	Maharashtra
Pin	413532
Website	www.mkbed.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Pande Meenakshi Ramchandra	02385-275705	8459704788	-	mkbed.2006@rediffmail.com
IQAC / CIQA coordinator	Ankush Babasaheb Sitaram	02385-276130	8805840447	-	ankush.bs@rediffmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Maharashtra	Swami Ramanand Teerth Marathwada University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	[View Document](#)	22-07-2005	216	

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Jijamata Bhau-Uddeshiya Shikshan Prasarak Mandal Patoda Tq. Jalkot Dist Latur-413532 Maharashtra	Rural	2	2511.95

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BEd,Education	24	Degree	Marathi	50	50

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				6			
Recruited	0	1	0	1	0	0	0	0	6	0	0	6
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

	Non-Teaching Staff			
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				8
Recruited	3	5	0	8
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	69	0	0	0	69
	Female	42	0	0	0	42
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	9	5	4	5
	Female	8	11	8	4
	Others	0	0	0	0
ST	Male	4	4	2	1
	Female	1	1	0	0
	Others	0	0	0	0
OBC	Male	26	28	19	23
	Female	18	19	16	14
	Others	0	0	0	0
General	Male	10	11	21	30
	Female	18	24	29	27
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		94	103	99	104

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	As envisaged in the NEP 2020, ours Institute currently offers CBCS for B.Ed programmes at UG level.as per University norms with curriculum for F.Y. S.Y of B.Ed

2. Academic bank of credits (ABC):	As the integral part of the NEP-2020 and as per the directives given by Hon. Director B.O.E.E., S.R.T.M.U. Nnaded we have opened ABC accounts of all the students who are found regular. We have preserved those numbers and trying to link them in student's profile in our office software. Our stakeholders will carry it with their Aadhar Card.
3. Skill development:	B.Ed courses running institution where theory plus practical is accepted as mode of teaching -learning and evaluation process. With the same we conduct various activities for skill development according to syllabus of SRTMU Nanded. It also carries credits in university exam.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Having all the faculties came up from the local culture, we try to integrate curricular knowledge with Indian language and culture. Most of the cultural activities we do perform to integrate Indian culture.
5. Focus on Outcome based education (OBE):	OBE is the need of the time, we assume. But as long as traditional way and mode of teaching is concerned, it is difficult to measure outcome in perfect way but as a result of many activities, our students are seeking placement.
6. Distance education/online education:	During covid-19 pried,we have conducted online classes by using ICT.we strive to introduce online courses in forthcoming future.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club (E.L.C.) has been set up in the institution and the board has been displayed out.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The Electoral Literacy Club is functioning and Asst.Prof.Ankush B.S. is looking after it as the coordinator. 25 th January is celebrated as 'National Voter's Day' every year and on this occasion awareness is created among the students about voting.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from,	The special camp for voter's registration had been organized on 6th, 7th and 8 th December 2022. 30 students attended the same.Principal Dr.Pande M.R chaired the session and honorable Taluka Magistrate Mrs. Surekha Swami and Dy. Taluka Magistrate

assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Rajabhau Kharat were present as the spokespersons. Ankush B.S and other teachers expressed their views .
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	To create electoral voting awareness among students the E.L.C. has done survey of the students who have completed 18 years but not registered their names in the voter's list.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	All of our student admitted in this college have already enrolled as voter yet we organize awareness comps so that no one remain devoid of voting right

Extended Profile

1 Students

1.1

Number of students on roll year-wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
104	99	103	94	68
File Description			Document	
Institutional data in prescribed format			View Document	

1.2

Number of seats sanctioned year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
50	50	50	50	50
File Description			Document	
Letter from the authority (NCTE / University / R			View Document	
Institutional data in prescribed format			View Document	

1.3

Number of seats earmarked for reserved category as per GOI/ State Govt. rule year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	25	25	25
File Description			Document	
Institutional data in prescribed format			View Document	
Central / State Govt. reservation policy for adm			View Document	

1.4

Number of outgoing/ final year students who appeared for final examination year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
49	60	47	44	18

File Description	Document
List of final year students with seal and signat	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.5

Number of graduating students year-wise during last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
49	50	45	28	13

File Description	Document
Institutional data in prescribed format	[View Document](#)
Consolidated result sheet of graduating students	[View Document](#)

1.6

Number of students enrolled(admitted) year-wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
55	50	50	50	50

File Description	Document
Institutional data in prescribed format	[View Document](#)
Enrollment details submitted to the state / univ	[View Document](#)

2 Teachers

2.1

Number of full time teachers year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
09	09	06	06	06

File Description	Document
Institutional data in prescribed format	View Document
Copy of the appointment orders issued to the tea	View Document

2.2

Number of Sanctioned posts year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
09	09	09	09	09

File Description	Document
University letter with respect to sanction of p	View Document
Any other relevant information	View Document

3 Institution

3.1

Total expenditure excluding salary year wise during the last five years (INR in lakhs)..

2021-22	2020-21	2019-20	2018-19	2017-18
23.67	22.89	17.15	24.91	18.94

File Description	Document
Audited Income Expenditure statement year wise d	View Document

3.2

Number of Computers in the institution for academic purposes..

Response: 20

File Description	Document
Invoice bills of purchase of computers	View Document
Copy of recent stock registers	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Planning

1.1.1

Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation.

Response:

Jijamata Bahu-Uddeshiya Shikshan Prasarak Mandal's Patoda (BK) Manvendra Kendre Adhyapak Mahavidyalaya Jalkot is Affiliated to Swami Ramanand Teerth Marathwada University Nanded (State University) And it Follows the Curriculum framed and modeled by the university.the institute offers Education Program at under Graduate Level i-e Bachelor of Education (B.Ed) which is a two year undergraduate programmer with both theoretical and practical (Internship) Part.

The course has 3 theoretical compulsory papers in I semester and also offer students have to choose any one elective subject of their choice in II semester 1 compulsory theoretical paper and 1 elective paper in there with four week internship programmer in second.

In second year 3 theoretical compulsory papers and 1 elective paper is there and in IV semester 1 theoretical compulsory papers 1 elective paper is there with 14 weeks internship is included

The Curriculum is based on the clearly stated national goals and same is the vision of the institute which is as follows.

- Achieving academic Excellence through hard work critical thinking and effective decision making
- Imbibing right attitudes values ideals and ideologies
- Facilitating learning among the student teacher through appropriate skills and methodology
- Exercising responsible leadership in the holistic formation of the student teacher and
- Rendering selfless service to the community
- To provide knowledge and ICT so that student will thrive in competitive world

The institution strives to achieve its Mission by grooming student teachers-

- Intellectually well developed
- Socially Concerned
- Morally uprights
- Spiritually oriented teacher-citizen of India

Objective addressed by the institution are follow

- To prepare professional and empowered teachers for local, national and global needs
- To prepare teachers with scientific bent of mind

- To train teachers for the development of Holistic personality
- To be dynamic leaders for preservation, transmission and enrichment of ideas and ideals
- To prepare professionally competent and humane teachers
- To make teachers who fulfills highest standards and achieve excellence
- To prepare professional teachers who involves in a high level of intellectual activity
- Teachers who are practitioners and commitment towards her role in the community
- To groom teachers who uphold professional integrity.

File Description	Document
Plans for mid- course correction wherever needed for the last completed academic year	[View Document](#)
Plan developed for the last completed academic year	[View Document](#)
Details of a. the procedure adopted including periodicity, kinds of activities, b. Communication of decisions to all concerned c. Kinds of issues discussed	[View Document](#)
Paste link for additional information	[View Document](#)

1.1.2

At the institution level, the curriculum planning and adoption are a collaborative effort;

Indicate the persons involved in the curriculum planning process during the last completed academic year

1.   Faculty of the institution

2.   Head/Principal of the institution

3.   Schools including Practice teaching schools

4.   Employers

5.   Experts

6.   Students

7.   Alumni

Response: A. Any 5 or more of the above

File Description	Document
Meeting notice and minutes of the meeting for in-house curriculum planning	[View Document](#)
List of persons who participated in the process of in-house curriculum planning	[View Document](#)
Data as per Data Template	[View Document](#)

1.1.3

While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes(CLOs) for all Progammes offered by the institution, which are stated and communicated to teachers and students through

1. **Website of the Institution**

2. **Prospectus**

3. **Student induction programme**

4. **Orientation programme for teachers**

Response: A. All of the above

File Description	Document
Report and photographs with caption and date of student induction programmes	[View Document](#)
Data as per Data Template	[View Document](#)

1.2 Academic Flexibility

1.2.1

Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

Response: 100

1.2.1.1 **Number of optional/ elective courses including pedagogy courses offered programme - wise during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
15	15	15	13	13

1.2.1.2 **Number of optional / elective courses including pedagogy courses programme wise as per the syllabus during the last five years..**

2021-22	2020-21	2019-20	2018-19	2017-18
15	15	15	13	13

File Description	Document
Data as per Data Template	[View Document](#)
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	[View Document](#)
Academic calendar showing time allotted for optional / electives / pedagogy courses	[View Document](#)

1.2.2

Average Number of Value-added courses offered during the last five years

Response: 0

1.2.2.1 **Number of Value – added courses offered during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Data as per Data Template	[View Document](#)

1.2.3

Percentage of Students enrolled in the Value-added courses mentioned at 1.2.2 during the last five years

Response: 0

1.2.3.1 Number of students enrolled in the Value – added courses mentioned at 1.2.2 during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

1.2.4

Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through

1. **Provision in the Time Table**
2. **Facilities in the Library**
3. **Computer lab facilities**
4. **Academic Advice/Guidance**

Response: B. Any 3 of the above

File Description	Document
Data as per Data Template	[View Document](#)

1.2.5

Percentage of students who have completed self-study courses (online /offline, beyond the curriculum) during the last five years

Response: 0

1.2.5.1 Number of students who have completed self-study course(s) (online /offline, beyond the curriculum) during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Data as per Data Template	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Curriculum of the Institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas

Response:

Curriculum of the institutions provide opportunities for the students to acquire and demonstrate

knowledge, skills, values and attitudes related to various learning areas

The institution ensures the inclusion of the following aspects in the curriculum

1.Interdisciplinary / Multidisciplinary

2.Multi-skill development

3.School experience / internship

4.Work experience / SUPW

(i) Interdisciplinary / Multidisciplinary

The B.Ed course itself is an Interdisciplinary course.

- Theories of Pedagogy in the core paper – IV i.e. Teacher, Pedagogy have a direct relationship with the innovative methodological practices.
- Units like guidance and counseling, classroom management, psychological experiments given sights into classroom management techniques, problems faced by the students.
- The cognitive and social constructivism theory forms a base for application of 5 Es of Lev Vygot sky during innovative teaching practice.
- Modern techniques like Programmed instruction / Programmed learning from the subject ET is applied in methodologies as linear / branched texts.
- MS office package of Computer Education is transferred / inter connected and used by student teachers as a support system to enhance their teaching learning process during micro, macro and innovative phases of teaching.

(ii) Multi – skill development in the course are:

- Application of ET in methodologies, pedagogical theories in learning process. Audio visual techniques and use of electronic gadgets during lesson demonstration.
- Improvise teaching aids as a support material. Preparation of projected and non-projected teaching aids.
- Micro research for comparing various programme Decoration of College, Decorating stage etc according to theme with aesthetic sense.

(iii) School Experience / Internship

An internship of 4 Weeks in the cooperating schools is scheduled in the first year and of 14 Weeks in second year. The B.Ed students have to take up programs like conducting assembly / substitution classes,

Audio Visual Aids Exhibitions / conducting sports / co-curricular programme / unit tests.

File Description	Document
Photographs indicating the participation of students, if any	[View Document](#)
List of activities conducted in support of the above	[View Document](#)
Documentary evidence in support of the claim	[View Document](#)

1.3.2

Institution familiarizes students with the diversities in school system in India as well as in an international and comparative perspective.

Response:

There are different types of diversities in College. The students belong to different states, religion mediums and culture. Teachers and management never discriminate among the students. different teaching schemes & plans opted by different states of india & abrod .The way of delivering classes also made familiar with the help of youtube videos and online lecuters of expert professers ,guest lecuters .The ways those are opted to design curriculum are also made aware through youtube videos different types of teaching materials used by school systems across india & abroad are also exploved. in thise way we are going to trry the **the diversities in school system in India**

File Description	Document
Documentary evidence in support of the claim	[View Document](#)

1.3.3

Students derive professionally relevant understandings and consolidate these into professional acumen from the wide range of curricular experiences provided during Teacher Education Programme

Response:

After completing this programme different skills enhanced and can be used personally and professionally which help in fulfilling advanced teaching strategies.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)

1.4 Feedback System

1.4.1

Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders.

Structured feedback is obtained from

1. **Students**
2. **Teachers**
3. **Employers**
4. **Alumni**
5. **Practice teaching schools/TEI**

Response: B. Any 4 of the above

File Description	Document
Sample filled-in feedback forms of the stake holders	[View Document](#)

1.4.2

Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Stakeholder feedback analysis report with seal and signature of the Principal	[View Document](#)

02-09-2023 06:03:54

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average Enrollment percentage of students during the last five years..

Response: 102

File Description	Document
Document relating to Sanction of intake from University	[View Document](#)
Data as per Data Template	[View Document](#)
Approved admission list year-wise/ program-wise	[View Document](#)
Approval letter of NCTE for intake for all programs	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the last five years..

Response: 191.2

2.1.2.1 **Number of students enrolled from the reserved categories during last five years..**

2021-22	2020-21	2019-20	2018-19	2017-18
37	49	60	56	37

File Description	Document
Final admission list published by the HEI	[View Document](#)
Data as per Data Template	[View Document](#)
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	[View Document](#)
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	[View Document](#)

2.1.3

Percentage of students enrolled from EWS and Divyangjan categories during last five years

Response: 1.96

2.1.3.1 **Number of students enrolled from EWS and Divyangjan categories during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
05	00	00	00	00

File Description	Document
List of students enrolled from EWS and Divyangjan	[View Document](#)
Data as per Data Template	[View Document](#)
Certificate of EWS and Divyangjan	[View Document](#)

2.2 Honoring Student Diversity

2.2.1

Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students..

Response:

Manvendra Kendre College of Education provides full supports to different learning ability students i.e. bright student as well as slow learners so faculty will provide every possible facility to enhance learning

like slow learners are also groomed regularly in their class hours by asking them questions on the topic which has been discussed in the class. In this way, the slow learners are guided to improve their performance in the university examination. Further faculty members revise the critical topics as per student's requisitions,provide additional learning material such as textbooks and solved question papers The students are also guided for answering the questions to the point for scoring good marks in the sessional examination and in

the University examination. Extra classes, revision classes are arranged for completing the syllabus and for clarifying the doubt of the students regarding various topics as per their syllabus.

The advanced learners are given assignments and encouraged to take part in active items like debate, quiz,essay writing, presenting a paper in the seminars. They are encouraged to acquire new and advanced information through the internet to bring out their full potential. Their creative abilities are expected through their writing wall, magazine, college magazine and in various programmes conducted by the College. A friendly environment is created to improve the communication skills of advanced learners. Sometimes the advanced learners are encouraged to become proctors and help weak students to learn and understand certain topics easily. The advanced learners are also motivated for higher goals and are encouraged to appear for various competitive examinations.

The advanced learners as well as slow learners are encouraged to take part in group discussions on a particular topic assigned to them so that they are able to shed off their inhibitions and participate in it with enthusiasm. Besides lecture classes, ICT enabled classes are taken to make difficult topics more understandable to the students. Both the advanced learners as well as slow learners students are encouraged to do good results in their final semester examination. To motivate them every year during the Freshers'Welcome the students of the college are awarded with prizes who has won a gold medal or stood first in the University examination. Thus the college takes every initiative to enhance the quality of students and

support them in their quest for knowledge.

File Description	Document
The documents showing the performance of students at the entry level	View Document
Documentary evidence in support of the claim	View Document

2.2.2

Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through

1. **Mentoring / Academic Counselling**

2. **Peer Feedback / Tutoring**

3. **Remedial Learning Engagement**

4. **Learning Enhancement / Enrichment inputs**

5. **Collaborative tasks**

6. **Assistive Devices and Adaptive Structures (for the differently abled)**

7. **Multilingual interactions and inputs**

Response: E. Any 1 or none of the above

File Description	Document
Relevant documents highlighting the activities to address the student diversities	[View Document](#)
Data as per Data Template	[View Document](#)

2.2.3

There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students

Response: Whenever need arises due to student diversity

2.2.4

Student-Mentor ratio for the last completed academic year

Response: 11.56

2.2.4.1 **Number of mentors in the Institution**

Response: 9

File Description	Document
Data as per Data Template	[View Document](#)

2.3 Teaching- Learning Process

2.3.1

Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning

Response:

The highly qualified teachers of Manvendra Kendre College of Education avails to teach with modern methods of teaching to facilitate and enhance learning. Regression results indicated that modern teaching methods have significant effects in the department variable of educational progress. Teaching is an important learning tool. Employing modern teaching methods may facilitate learning. Teachers of Manvendra Kendre College of Education must employ the most important methods based on educational goals, teaching content, according to students' need and interests. The college provides full facility as well as mentors, guided students to reach a desirable teaching learning strategies which enhance the knowledge of student and helps them to become a successful citizen and innovative teacher

File Description	Document
Course wise details of modes of teaching learning adopted during last completed academic year in each Programme	[View Document](#)

2.3.2

Percentage of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha, e-Learning Resources and others during the last five years

Response: 100

2.3.2.1 **Number of teachers integrating ICT for effective teaching with Learning Management Systems (LMS), e-Learning Resources and others excluding PPT..**

2021-22	2020-21	2019-20	2018-19	2017-18
09	09	06	06	06

File Description	Document
Data as per Data Template	[View Document](#)

2.3.3

Students are encouraged to use ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning including on field practice..

Response: 25

2.3.3.1 **Number of students using ICT support (mobile-based learning, online material, podcast,**

virtual laboratories, learning apps etc.) for their learning, for the last completed academic year

Response: 26

File Description	Document
Programme wise list of students using ICT support	View Document
Data as per Data Template	View Document

2.3.4

ICT support is used by students in various learning situations such as

1. **Understanding theory courses**
2. **Practice teaching**
3. **Internship**
4. **Out of class room activities**
5. **Biomechanical and Kinesiological activities**
6. **Field sports**

Response: A. Any 4 or more of the above

File Description	Document
Lesson plan /activity plan/activity report to substantiate the use of ICT by students in various learning situations	View Document
Geo-tagged photographs wherever applicable	View Document
Data as per Data Template	View Document

2.3.5

Continual mentoring is provided by teachers for developing professional attributes in students

Response:

Highly qualified teachers of Manvendra Kendre College of Education avail all the given modern methods of teaching to enhance learning ability of students. They support and assist from the beginning of the academic year. It is necessary to support their performance in the classroom from the very beginning in their teaching careers. Mentoring can play a critical role in continually improving the professional knowledge and skills that teachers need to instruct and prepare students for the rising demands of modern methods in the field of education.

 Developing students listening and speaking skill.
To develop positive attitude for life.
To share information about the curriculum.

To guide for the classroom rules and procedures.
To accomplish goals.
Accept and appreciate individual differences.
Sharing responsibilities with colleagues.

2.3.6

Institution provides exposure to students about recent developments in the field of education through

1.   Special lectures by experts

2.   'Book reading' & discussion on it

3.   Discussion on recent policies & regulations

4.   Teacher presented seminars for benefit of teachers & students

5.   Use of media for various aspects of education

6.   Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Response: A. Any 5 or more of the above

File Description	Document
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	[View Document](#)
Documentary evidence in support of the selected response/s	[View Document](#)
Data as per Data Template	[View Document](#)

2.3.7

Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students..

Response:

Teachers of Manvendra Kendre College of Education given preference to creative aspects in teaching to enhance different skills of creativity in the students. The college plays an active role in training the faculty as well as students also. The trained and other sensitized faculty takes effective measures in implanting innovative techniques in teaching – learning in order to enhance motivation and self directed

learning among the students. The various innovations tried are as follows:

- Create a compassionate, accepting environment
- Be present with students ideas
- Encourage autonomy
- Reward assignments to promote creative thinking
- Give students direct feedback on their creativity

Students are facing so many problems like hand writing problems, homework, attendance, reading and writing, Communication problems, students are guided by the teachers to overcome with these problems.

File Description	Document
Documentary evidence in support of the claim	View Document

2.4 Competency and Skill Development

2.4.1

Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include

1. **Organizing Learning (lesson plan)**
2. **Developing Teaching Competencies**
3. **Assessment of Learning**
4. **Technology Use and Integration**
5. **Organizing Field Visits**
6. **Conducting Outreach/ Out of Classroom Activities**
7. **Community Engagement**
8. **Facilitating Inclusive Education**
9. **Preparing Individualized Educational Plan(IEP)**

Response: A. Any 8 or more of the above

File Description	Document
Data as per Data Template	View Document

2.4.2

Students go through a set of activities as preparatory to school-based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as

1. Formulating learning objectives

2. Content mapping

3. Lesson planning/ Individualized Education Plans (IEP)

4. Identifying varied student abilities

5. Dealing with student diversity in classrooms

6. Visualising differential learning activities according to student needs

7. Addressing inclusiveness

8. Assessing student learning

9. Mobilizing relevant and varied learning resources

10. Evolving ICT based learning situations

11. Exposure to Braille /Indian languages /Community engagement

Response: B. Any 6 or 7 of the above

File Description	Document
Reports and photographs / videos of the activities	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.3

Competency of effective communication is developed in students through several activities such as

1. Workshop sessions for effective communication
2. Simulated sessions for practicing communication in different situations
3. Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur'
4. Classroom teaching learning situations along with teacher and peer feedback

Response: B. Any 3 of the above

File Description	Document
Details of the activities carried out during last completed academic year in respect of each response indicated	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.4

Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses

1. **Teacher made written tests essentially based on subject content**
2. **Observation modes for individual and group activities**
3. **Performance tests**
4. **Oral assessment**
5. **Rating Scales**

Response: B. Any 3 or 4 of the above

File Description	Document
Samples prepared by students for each indicated assessment tool	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.5

Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of

1. **Preparation of lesson plans**

2. **Developing assessment tools for both online and offline learning**

3. **Effective use of social media/learning apps/adaptive devices for learning**

4. **Identifying and selecting/ developing online learning resources**

5. **Evolving learning sequences (learning activities) for online as well as face to face situations**

Response: D. Any 2 of the above

File Description	Document
Sample evidence showing the tasks carried out for each of the selected response	[View Document](#)
Documentary evidence in respect of each response selected	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.6

Students develop competence to organize academic, cultural, sports and community related events through

1. **Planning and scheduling academic, cultural and sports events in school**
2. **Planning and execution of community related events**
3. **Building teams and helping them to participate**
4. **Involvement in preparatory arrangements**
5. **Executing/conducting the event**

Response: D. Any 1 or 2 of the above

File Description	Document
Report of the events organized	[View Document](#)
Photographs with caption and date wherever possible	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.7

A variety of assignments given and assessed for theory courses through

1. **Library work**
2. **Field exploration**
3. **Hands-on activity**
4. **Preparation of term paper**
5. **Identifying and using the different sources for study**

Response: B. Any 3 of the above

File Description	Document
Samples of assessed assignments for theory courses of different programmes	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.8

Internship programme is systematically planned with necessary preparedness..

Response:

Before going for internship teachers trained the students like practicing of micro teaching and tell them about all the basic skills which is needed for effective teaching in macro teaching, for this extra classes has been taken and students are guided before going.

1.Orientation is organized for the students
While preparing the internship programme orientation is organized in college.in the orientation programme teachers gives information regarding Practical of INTERNSHIP programme in second

semester and Forth semester.

The student's medium of instruction (Marathi / English) are considered too before assigning practice teaching school.

Well renowned schools of Latur are selected that provide a boost in the pupil teacher's capacities, skills & capabilities.

Orientation to school principal/teacher's:

Manvendra Kendre college of education principal and Head of Department make one-to-one conversations

(written and/or oral)

With the school Headmaster and teachers, and inform them about the activities that are needed to be performed by the internees.

Schools times and location share with students as per there groups.

Three groups are firmed for internship program

Guidelines are given to students for their apt behaviour with school authority, students,parents and dress-codes as a part of their teaching practice.

Students are informed about various school curricular and co-curricular activities that they have to perform during internship, and the necessary resources like teaching aids etc. to conduct these activities.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)

2.4.9

Average number of students attached to each school for internship during the last completed academic year

Response: 12.25

2.4.9.1 **Number of schools selected for internship during the last completed academic year**

Response: 4

File Description	Document
Plan of teacher engagement in school internship	[View Document](#)
Data as per Data Template	[View Document](#)
Copy of the schedule of work of internees in each school	[View Document](#)

2.4.10

Nature of internee engagement during internship consists of

1. **Classroom teaching**
2. **Mentoring**
3. **Time-table preparation**
4. **Student counseling**
5. **PTA meetings**
6. **Assessment of student learning – home assignments & tests**
7. **Organizing academic and cultural events**
8. **Maintaining documents**
9. **Administrative responsibilities- experience/exposure**
10. **Preparation of progress reports**

Response: A. Any 8 or more of the above

File Description	Document
School-wise internship reports showing student engagement in activities claimed	[View Document](#)
Sample copies for each of selected activities claimed	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.11

Institution adopts effective monitoring mechanisms during internship programme.

Response:

The process of practice teaching has to be, as it actually is, in tune with the guidance of the N.C.T.E and Swami Ramanand Tirth Mararthwada University, Nanded.

Manvendra Kendre College of Education play a vital role in monitory mechanisms during internship programmes.The concerning teacher go with the group of students for their observation and guidance. This is also safe in view of safety measures, the college provide a letter of permission given by the head of the school to teach. All these effective monitory done by the college and all the possible arrangements are also provided to students and teacher also.

File Description	Document
Documentary evidence in support of the response	[View Document](#)

2.4.12

Performance of students during internship is assessed by the institution in terms of observations of

different persons such as

1. **Self**
2. **Peers (fellow interns)**
3. **Teachers / School* Teachers**
4. **Principal / School* Principal**
5. **B.Ed Students / School* Students**

(* 'Schools' to be read as "TEIs" for PG programmes)

Response: C. Any 2 or 3 of the above

File Description	Document
Two filled in sample observation formats for each of the claimed assessors	<u>View Document</u>
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	<u>View Document</u>

2.4.13

Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include

1. **Effectiveness in class room teaching**
2. **Competency acquired in evaluation process in schools**
3. **Involvement in various activities of schools**
4. **Regularity, initiative and commitment**
5. **Extent of job readiness**

Response: A. All of the above

File Description	Document
Format for criteria and weightages for interns' performance appraisal used	<u>View Document</u>
Five filled in formats for each of the aspects claimed	<u>View Document</u>

2.5 Teacher Profile and Quality

2.5.1

Percentage of fulltime teachers against sanctioned posts during the last five years

Response: 80

File Description	Document
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View Document
Data as per Data Template	View Document

2.5.2

Percentage of fulltime teachers with Ph. D. degree during the last five years

Response: 41.67

2.5.2.1 **Number of full time teachers in the institution with Ph.D. degree during last five years**

Response: 3

File Description	Document
Data as per Data Template	View Document
Certificates of Doctoral Degree (Ph.D) of the faculty	View Document

2.5.3

Average teaching experience of full time teachers for the last completed academic year.

Response: 5.33

2.5.3.1 **Total number of years of teaching experience of full-time teachers for the last completed academic year**

Response: 48

File Description	Document
Copy of the appointment letters of the fulltime teachers	View Document

2.5.4

Teachers put-forth efforts to keep themselves updated professionally through

- **In house discussions on current developments and issues in education**
- **Sharing information with colleagues and with other institutions on policies and regulations**

Response:

Teachers of Manvendra Kendre College of Education follow the above efforts for their up-gradation. Mostly the teaching faculty involves in other educational programmes and also visit in other colleges for academic purposes this activity enhance their personal academic performance and keep them updated.The purpose of in-house discussions on current developments and issues in education are;

* Make all the teachers aware about recent changes and development in education system.
* Create awareness regarding issues of policies and regulations.
* Strengthen the base of students according to change in system.
* Get ready for changes in education system.
* Provide solution on queries related to different issues and challenges of the education system.
* Make the teachers aware about the changes going in the education system etc.
* Thus, efforts are made in this direction to remain updated with the scenario.

2.6 Evaluation Process

2.6.1

Continuous Internal Evaluation(CIE) of student learning is in place in the institution

Response:

Teachers of Manvendra Kendre College of Education are always engaged in (CIE) continuous internal evaluation which enhance the knowledge of teachers as well as student's subject knowledge, general awareness, oratory and vocabulary skills, social awareness etc. are evaluated through group discussion and marks are given as per participation and performance. It helps to motivate the students and enhance knowledge by sharing thoughts among themselves.

Following measures to maintain the quality of Internal
Assessment;

1. Students' attendance is reviewed periodically
2. Under the formative approaches teachers generally assign marks or grades to the students on their assignments, files, co-curricular activities and their regularity in the classroom is being monitored.
3. The records of the students are maintained by the faculty and they are assessed on the basis of their performance in curricular as well as co-curricular areas.
4. Internal assessment is done for all students as per the university criteria.
7. Cumulative records of students' participation in various activities is maintained.
8. The faculty is personally involved to help the students to prepare the assignments. Corrections and modifications are constantly done.

File Description	Document
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View Document

2.6.2

Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation

1. **Display of internal assessment marks before the term end examination**
2. **Timely feedback on individual/group performance**
3. **Provision of improvement opportunities**
4. **Access to tutorial/remedial support**
5. **Provision of answering bilingually**

Response: A. Any 4 or more of the above

File Description	Document
Details of provisions for improvement and bi-lingual answering	View Document
Copy of university regulation on internal evaluation for teacher education	View Document
Annual Institutional plan of action for internal evaluation	View Document

2.6.3

Mechanism for grievance redressal related to examination is operationally effective

Response:

Manvendra Kendre College of Education has a well formed Examination Cell which receives all the grievances related to Internal and External Exams and Assessment. It aspires to sort out the grievances within the stipulated time period. Grievance Redressal Cell/Examination Cell is responsible to deal with all the grievances related with the internal Assessment and external examinations. All type of grievances related
with evaluation process are taken up for consideration and redressed by the Examination Cell. The grievances of students are communicated through the mentors and the faculty members as well. It is taken up for initial consideration by the Class Mentors and then the Redressal Cell. After a thorough consideration of the matter, the redressal measures are taken. We look up to the grievances in the following manner;

Internal Grievance Redressal In internal cases, the grievances are usually related to the dissatisfaction in

the evaluation in Internal exams or assessment marks so the concerned faculty takes up essential measures to satisfy the Grievances providing substantial records (attendance records and performance records).

External Grievance Redressal At the university level, the college examination committee guides the students for necessary actions. The head of the examination committee coordinates with the other members regarding the smooth conduction of examination procedure, evaluation procedure and results and thereby necessary action is taken. The college also intimates the university regarding any mismanagement in the conduction of examination from the university side. The students can apply for revaluation or can appear for photo copy of answer sheet in case of any loophole or dissatisfaction. Types of Grievances dealt by the examination committee are Not getting Hall Ticket for the examination, Different subject mentioned on the admit card, Name is not correctly written on the admit card, Candidate's Photo missing, Form Filling receipt not provided, Result not declared, Name not found in result list, Absent marked in specific papers, Absent marked in all papers etc.

File Description	Document
Relevant documents reflecting the transparency and efficiency related to examination grievances with seal and signature of the Principal	[View Document](#)

2.6.4

The Institution adheres to academic calendar for the conduct of Internal Evaluation

Response:

Before the commencement of the academic year, the Institution prepares and publishes Academic calendar' containing the relevant information regarding the teaching learning schedule, various events to be organized, holidays, dates of internal examination , semester examination etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and also displayed in the Principal's office. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, Unit test and semester examinations. The review of internal assessment is taken by the Principal regularly.

Till now the academic and cultural activities are performed according to the academic calendar of the college. Through academic calendar everyone aware of what is next to be perform.

File Description	Document
Academic calendar of the Institution with seal and signature of the Principal	[View Document](#)

2.7 Student Performance and Learning Outcomes

2.7.1

The teaching learning process of the institution are aligned with the stated PLOs and CLOs.

Response:

CLOs are according to the Swami Ramanand Teerth Marathwada University, Nanded for which the college is affiliated. The PLOs are effective in enhancing different skills of the students of Manvendra Kendre College of Education in the field of modern education and education based on ICT. Some are discussed as student are able.

- To know, select and use teaching methods.
- To understand paradigm shift in conceptualizing disciplinary knowledge in school curriculum.
- To select and use of appropriate strategies for facilitating learning.

To analyze the content, text books and syllabus. It improves pedagogical skills. Effective communication, environmental awareness, team work etc. All these skills are enhanced in the student of the completing the course of B.Ed. 2 years.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)

2.7.2

Average pass percentage of students during the last five years

Response: 84.86

2.7.2.1 **Total number of students who passed the university examination during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
49	50	45	28	13

File Description	Document
Data as per Data Template	[View Document](#)
Certified report from the Head of the Institution indicating pass percentage of students programme-wise	[View Document](#)
Link for additional information	[View Document](#)

2.7.3

The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

Response:

The college offers a B. Ed programme with clearly defined outcomes. Programme Learning outcomes and course Learning outcomes are in sync with each other. Measurement tools such as seminars, tests, group discussions, and assignments are used to assess student learning outcomes. It is used by the college to overcome learning obstacles. As per Continuous assessment, depending on the course style, several methods for continual evaluation include class tests, seminars, and assignments. The students of the college provide inputs on drawbacks, limitations and merits in teaching and learning.

PLOs and CLOs are monitored for further improvement in student that the students are excelled in different innovative teaching methods and are able to know about modern strategies of teaching and learning which developed and enhanced different skills in the students to fulfill the growing demands in the field of education.

File Description	Document
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	[View Document](#)

2.7.4

Performance of outgoing students in internal assessment

Response: 100

2.7.4.1 **Number of students achieving on an average 70% or more on internal assessment activities during last completed academic year**

Response: 49

File Description	Document
Data as per Data template	View Document

2.7.5

Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to.

Response:

Manvendra Kendre College of Education focuses on identifying the needs of learners at entry level. So that students can be catered according to their needs. Different types of methods are used to cater the needs of learner and to access those needs, various assessment tasks like oral presentations, Assignments, Examinations,Project work, Participation in co-curricular activities are done to know about the performance improvement
in student whether it is curricular or co-curricular.

Initial learning reflects in their final assessment that is mostly average and good performance. Slow learners gain average performance in comparison to bright students but over all the result is good.

File Description	Document
Documentary evidence in respect to claim	View Document

2.8 Student Satisfaction Survey

2.8.1

Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research and Outreach Activities

3.1 Resource Mobilization for Research

3.1.1

Average number of research projects funded by government and/ or non-government agencies during the last five years

Response: 0

3.1.1.1 **Number of research projects funded by government and non- government agencies during the last five years..**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Data as per Data Template	[View Document](#)

3.1.2

Average grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)

Response: 0

3.1.2.1 **Total grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

3.1.3

In-house support is provided by the institution to teachers for research purposes during the last five years in the form of:

1.Seed money for doctoral studies / research projects

2. Granting study leave for research field work

3. Undertaking appraisals of institutional functioning and documentation

4. Facilitating research by providing organizational supports

5. Organizing research circle / internal seminar / interactive session on research

Response: E. None of the above

File Description	Document
Data as per Data Template	[View Document](#)

3.1.4

Institution has created an eco-system for innovations and other initiatives for creation and transfer of knowledge that include

1. **Participative efforts (brain storming, think tank,etc.) to identify possible and needed innovations**
2. **Encouragement to novel ideas**
3. **Official approval and support for innovative try-outs**
4. **Material and procedural supports**

Response: D. Any 1 of the above

File Description	Document
Documentary evidences in support of the claims for each effort	[View Document](#)

3.2 Research Publications

3.2.1

Average number of research papers / articles per teacher published in Journals notified on UGC website during the last five years

Response: 0.69

3.2.1.1 **Number of research papers / articles per teacher published in the Journals notified on UGC website during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	01	02	02

File Description	Document
Data as per Data Template	[View Document](#)

3.2.2

Average number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the last five years

Response: 0.42

3.2.2.1 **Total number of books and / or chapters in edited books, papers in National / International conference proceedings published during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	03	00

File Description	Document
First page of the published book/chapter with seal and signature of the Principal	[View Document](#)
Data as per Data Template	[View Document](#)

3.3 Outreach Activities

3.3.1

Average number of outreach activities organized by the institution during the last five years..

Response: 0.4

3.3.1.1 **Total number of outreach activities organized by the institution during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
01	00	01	00	00

File Description	Document
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View Document
Data as per Data Template	View Document

3.3.2

Percentage of students participating in outreach activities organized by the institution during the last five years

Response: 4.06

3.3.2.1 **Number of students participating in outreach activities organized by the institution during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	00	08	00	00

File Description	Document
Event-wise newspaper clippings / videos / photographs with captions and dates	View Document

3.3.3

Percentage of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the last five years

Response: 9.19

3.3.3.1 **Number of students participated in activities as part of national priority programmes during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
09	09	09	08	08

File Description	Document
Documentary evidence in support of the claim along with photographs with caption and date	[View Document](#)
Data as per Data Template	[View Document](#)

3.3.4

Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development

Response:

The College believes and stresses in bringing out the best qualities inherent in the students through imparting value education to students to instill in them social responsibility, social awareness, etc., through various activities keeping this in view, the institution strives to inculcate in the students, the best way of being a responsible citizen through various extension activities. The sole aim of engaging the students into external activities is to make them aware of the social issues prevailing in the society and therefore, influence them and their understanding about the problems which with hold the rural areas from developing, both individually and socially and seek out the possible ways to solve those problems.

Conducted awareness generating campaign on ill effects of Tobacco use in Jeewangarh Locality.

File Description	Document
Report of each outreach activity signed by the Principal	[View Document](#)

3.3.5

Number of awards and honours received for outreach activities from government/ recognized agency during the last five years

Response: 0

3.3.4.1 **Total number of awards and honours received for outreach activities from government/ recognized agency during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Data as per Data Template	[View Document](#)

3.4 Collaboration and Linkages

3.4.1

Average number of linkages for Faculty exchange, Student exchange, research etc. during the last five years

Response: 0

3.4.1.1 **Number of linkages for faculty exchange, student exchange, research etc. during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Data as per Data Template	[View Document](#)

3.4.2

Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.4.2.1 **Number of functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years**

Response: 00

File Description	Document
Data as per Data Template	[View Document](#)

3.4.3

Institution has linkages with schools and other educational agencies for both academic and

outreach activities and jointly organizes

1. **Local community base activities**
2. **Practice teaching /internship in schools**
3. **Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education**
4. **Discern ways to strengthen school based practice through joint discussions and planning**
5. **Join hands with schools in identifying areas for innovative practice**
6. **Rehabilitation Clinics**
7. **Linkages with general colleges**

Response: B. Any 5 or 6 of the above

File Description	Document
Data as per Data Template	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories,sports field, fitness center, equipment, computing facilities,sports complex, etc. for the various programme offered

Response:

Manvendra Kendre College of Education has adequate infrastructure facilities and resources to conduct the curricular and co-curricular activities that enable it to contribute in holistic development of the learner. The college has built up area of 2511.95 sq. mts, that consists of following: Classrooms: College has 11 classrooms, Two seminar hall with ICT facilities, one multipurpose hall that supports the teaching-learning process. The campus is fully wi-fi enabled.Library: The college has one library associated with one 'library cum reading room'. for maintaining the records of the books/journals. Laboratories: Curriculum laboratories available in the college consist of Psychology and Science Laboratory. t is used to develop the basic skills of the English language, which nowadays is the preferred language for the teaching profession in society.Equipments: In the Psychology and Science laboratory a variety of equipment are available that pupil teachers use to perform experiments on their own. The Psychology laboratory is well equipped with materials and psychological tests to know the different behaviours of persons. Computing facilities:

Manvendra Kendre College of Education get a boost with the collegiate Education in an innovative manner. The college provides sufficient facility in seminar, computer labs for students to enhance learning which helps students to become a successful teacher.

File Description	Document
List of physical facilities available for teaching learning	[View Document](#)
Geo tagged photographs	[View Document](#)
Link for additional information	[View Document](#)

4.1.2

Percentage of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the last completed academic year.

Response: 15.38

4.1.2.1 **Number of classrooms and seminar hall(s) with ICT facilities**

Response: 02

4.1.2.2 **Number of Classrooms and seminar hall(s) in the institution**

Response: 13

File Description	Document
Geo-tagged photographs	[View Document](#)
Data as per Data Template	[View Document](#)

4.1.3

Percentage of expenditure excluding salary for infrastructure augmentation during the last five years

Response: 2.14

4.1.3.1 **Expenditure for infrastructure augmentation excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.56	0.42	0.64	0.58	0.10

File Description	Document
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	[View Document](#)
Data as per Data Template	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software

Response:

The management of Manvendra Kendre College of Education is noble and visionary enough to devout its time and money for the good being of the students seeking admission in this renowned institute. At the top of administrative wing the management has built a huge library of **3297 books,15 journals, 06 newspaper, Separate Reading Room For Boys and Girls For Seating Capacity 100 With Wi-Fi and**

reading stands. It is airy and fully ventilated. At the entry the register is kept for the registration of the visitors.The system of keeping a manual record is adopted in the library such as Accession Register,Entry Book, Daily Issued Books etc.

File Description	Document
Bill for augmentation of library signed by the Principal	[View Document](#)

4.2.2

Institution has remote access to library resources which students and teachers use frequently

Response:

Students and teachers who needed are allowed to use all facilities provided by library at any time, librarian provides all possible help to students as well as to teachers.

4.2.3

Institution has subscription for e-resources and has membership/ registration for the following

1. e-journals
2. e-Shodh Sindhu
3. Shodhganga
4. e-books
5. Databases

Response: E. None of the above

File Description	Document
Data as per Data template	[View Document](#)

4.2.4

Average annual expenditure for purchase of books, journals, and e-resources during the last five years (INR in Lakhs)

Response: 0.24

4.2.3.1 **Annual expenditure for purchase of books, journals and e-resources during the last five**

years. (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.25	0.49	0.16	0.10	0.20

File Description	Document
Income Expenditure statements highlighting the expenditure on books, journals, e- resources with seal and signature of both the Principal and Chartered Accountant	[View Document](#)
Data as per Data Template	[View Document](#)

4.2.5

Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 11.25

4.2.5.1 **Number of teachers and students using library for Month 1(not less than 20 working days) during the last completed academic year**

Response: 178

4.2.5.2 **Number of teachers and students using library for Month 2 (not less than 20 working days) during the last completed academic year**

Response: 220

4.2.5.3 **Number of teachers and students using library for Month 3 (not less than 20 working days) during the last completed academic year**

Response: 304

4.2.5.4 **Number of teachers and students using library for Month 4 (not less than 20 working days) during the last completed academic year.**

Response: 283

4.2.5.5 **Number of teachers and students using library for Month 5 (not less than 20 working days) during the last completed academic year.**

Response: 286

File Description	Document
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the last completed academic year with seal and signature of both the librarian and principal	[View Document](#)

4.2.6

Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways

1. **Relevant educational documents are obtained on a regular basis**
2. **Documents are made available from other libraries on loan**
3. **Documents are obtained as and when teachers recommend**
4. **Documents are obtained as gifts to College**

Response: E. None of the above

File Description	Document
Data as per Data Template	[View Document](#)

4.3 ICT Infrastructure

4.3.1

Institution updates its ICT facilities including Wi-Fi

Response:

The IT sector is one of the rapidly expanding sectors. Manvendra Kendre College of Education, in order to cope with the age of modern technology, does not lag behind in possessing IT facilities in the institution. To cater to the demands and updated facilities for the students IT infrastructure are in constant change and modification. Not in terms of hardware but in terms of software also the integrated system is in the constant developing process. IT department keeps a keen vigilance on the activities of the students as there is a high percentage of variability to deviate in the vast domain of big data. Constant guidance is provided to them and at the very same time, they are encouraged to restrain their digital surfing in accordance with the syllabi or any other related arena. The College has a computer Laboratory with requisite numbers of computer and these computers are made accessible to the students to instill the IT skill in them. The college has developed one smart classroom and an ICT enabled seminar hall, for conducting classes for the students. Seminars, various Workshops are also conducted in the Conference hall with an LCD projector and screen. The college is in possession of Twenty (20) Desktops and three (3) Laptops. Among these, 15 computers are used by the students and the rest are used by the office and

teaching community for administrative and academic purposes. The college also possesses other ICT equipment such as printers, photocopiers, projectors screen, and speakers in adequate numbers and are used for the sake of the students.

 At present, the college has a broadband connection, and this facility is accessed in our day to day work. Even all teachers are connected with broadband / Wi-Fi facilities, where teachers as well students can take full advantage of the system.

File Description	Document
Document related to date of implementation, and updation, receipt for updating the Wi-Fi	[View Document](#)

4.3.2

Student – Computer ratio for last completed academic year

Response: 5.2

File Description	Document
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	[View Document](#)
Data as per Data Template	[View Document](#)

4.3.3

Internet bandwidth available in the institution

Response: 100

4.3.3.1 **Available bandwidth of internet connection in the institution, in MBPS**

Response: 100

File Description	Document
Receipt for connection indicating bandwidth	[View Document](#)
Bill for any one month during the last completed academic year indicating internet connection plan, speed and bandwidth	[View Document](#)

4.3.4

Facilities for e-content development are available in the institution such as

1. **Studio / Live studio**
2. **Content distribution system**
3. **Lecture Capturing System (LCS)**
4. **Teleprompter**
5. **Editing and graphic unit**

Response: E. None of the above

File Description	Document
Data as per Data Template	[View Document](#)

4.4 Maintenance of Campus and Infrastructure

4.4.1

Percentage expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in Lakhs)

Response: 5.69

4.4.1.1 **Expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
1.64	1.13	0.97	1.21	1.17

File Description	Document
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	[View Document](#)
Data as per Data Template	[View Document](#)

4.4.2

Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place

Response:

Proper maintenance and utilization of physical, academic and support facilities are augmented and

maintained through various committees like Development Committee, Purchase Committee, and Library Committee, etc. formed every year by the members of the Teachers' Council. The Development Committee looks after the maintenance, repair, and construction work related to the building. Physical infrastructure like water, power supply, and gas line is looked after by this committee. All work is done through the rules laid down by the Department of Higher Education and Swami Ramanand Teerth Marathwada University Nanded.There is one beautiful gardens at Manvendra Kendre College of Education. A team of efficient and experienced peon maintains these gardens of the college. Planting of seasonal trees is carried in the college garden regularly. Maintenance of the garden is also looked after by the Development Committee.

Laboratory : -The College has a Science laboratory facilities and the Laboratory facilities are made accessible to all the students of the College. The users of these laboratories pay immense attention while accessing the facilities and handle it with good care.

Library:-Library is a sacred place where the learners can acquire and enlighten themselves by gathering vast knowledge. The library has an advisory committee, which meets at regular intervals to discuss various issues related to library facilities, services, and activities The committee works towards improving the overall library infrastructure and resources to make it user friendly.

Sports Complex:- The Games and Sports section in the institution is being looked after by the Physical Education teacher. All the sports materials and equipment are stored in a sports Lab under the supervision of the Physical education teacher. Students are allowed to use the sports materials only after signing the register and return the same after their sports activities get over. There is a playground inside the campus where students play different outdoor games like volleyball, cricket, football, etc. The college has facilities for indoor games also.

Computer: - Computer has become an integral part in every walks of life, hence its requirement is felt in every institution. Manvendra Kendre College of Education has sufficient numbers of computers which are used in offices in college for academic purpose and in the computer laboratory also.

Classroom:-The institution provides classroom which is spacious, well-lit, for the students. The college authorities pay great attention to maintaining the classroom and ensure uninterrupted teaching-learning activities. For the smooth running of the college, all teachers are free to submit their requirements to the Principal regarding repairing and maintaining the computer, classroom furniture, and other equipments of the labs etc.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

A range of capability building and skill enhancement initiatives are undertaken by the institution such as:

1. **Career and Personal Counseling**
2. **Skill enhancement in academic, technical and organizational aspects**
3. **Communicating with persons of different disabilities: Braille, Sign language and Speech training**
4. **Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two**
5. **E-content development**
6. **Online assessment of learning**

Response: D. Any 1 of the above

File Description	Document
Sample feedback sheets from the students participating in each of the initiative	[View Document](#)
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	[View Document](#)
Data as per Data Template	[View Document](#)

5.1.2

Available student support facilities in the institution are:

1. **Vehicle Parking**
2. **Common rooms separately for boys and girls**
3. **Recreational facility**
4. **First aid and medical aid**
5. **Transport**
6. **Book bank**
7. **Safe drinking water**
8. **Hostel**
9. **Canteen**
10. **Toilets for girls**

Response: C. Any 6 of the above

File Description	Document
Geo-tagged photographs	View Document

5.1.3

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases such as

1. **Institution has guidelines regarding redressal mechanism approved by appropriate statutory/regulatory bodies**
2. **Details of members of grievance redressal committees are available on the institutional website**
3. **Awareness programmes are conducted to communicate the guidelines for redressal of student grievances to teachers and students**
4. **Provision for students to submit grievances online/offline**
5. **Grievance redressal committee meets on a regular basis**
6. **Students' grievances are addressed within 7 days of receiving the complaint**

Response: C. Any 3 or 4 of the above

File Description	Document
Data as per Data Template for the applicable options	View Document
Composition of the student grievance redressal committee including sexual harassment and ragging	View Document

5.1.4

Institution provides additional support to needy students in several ways such as:

1. Monetary help from external sources such as banks

2. Outside accommodation on reasonable rent on shared or individual basis

3. Dean student welfare is appointed and takes care of student welfare

4. Placement Officer is appointed and takes care of the Placement Cell

5. Concession in tuition fees/hostel fees

6. Group insurance (Health/Accident)

Response: C. Any 2 of the above

File Description	Document
Upload any additional information	[View Document](#)
Data as per Data template	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of students as teachers/teacher educators

Response: 25.41

5.2.1.1 **Number of students of the institution placed as teachers/teacher educators during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	14	07	09	05

File Description	Document
Data as per Data Template	[View Document](#)
Appointment letters of 10% graduates for each year	[View Document](#)

5.2.2

Percentage of student progression to higher education during the last completed academic year

Response: 69.39

5.2.2.1 **Number of outgoing students progressing from Bachelor to PG.**

Response: 27

5.2.2.2 **Number of outgoing students progressing from PG to M.Phil.**

Response: 02

5.2.2.3 **Number of outgoing students progressing from PG / M.Phil to Ph.D.**

Response: 05

File Description	Document
Details of graduating students and their progression to higher education with seal and signature of the principal	View Document
Data as per Data Template	View Document

5.2.3

Percentage of students qualifying state/national level examinations during the last five years (eg: NET/SLET/ TET/ CTET)

Response: 8.65

5.2.3.1 **Number of students qualifying in state/ national level examinations (eg: NET/SLET/ TET/ CTET) during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
01	06	03	03	03

File Description	Document
Data as per Data Template	View Document
Copy of certificates for qualifying in the state/national examination	View Document

5.3 Student Participation and Activities

5.3.1

Student council is active and plays a proactive role in the institutional functioning

Response:

The Institution believes in youth empowerment through quality education. Hence enough space is given for co-curricular, extracurricular activities of the college. The students are involved in number of activities at institution level and also at society level. Student's Council is set up as per the norms and meetings laid down by Swami Ramanand Teerth Marathwada University Nanded. The student's representatives encourage and motivate other students to participate in student's oriented programmes such as Blood donation camp, Fresher's welcome, Republic day, Independence day, Voters day, Yoga day, Environment day, etc. Students representative assist teachers in making any such events successful. The student's representative also ensures to maintain discipline in the college by encouraging students to follow the rules and regulations laid down by the college and insist other students to maintain a green,

plastic-free campus. With the help of the student's representative, sports and cultural events, competitions, tree plantations in the college are organized. So the student council actively plays an important role in upgrading the image of the college.

File Description	Document
List of students represented on different bodies of the Institution signed by the Principal	[View Document](#)
Documentary evidence for alumni role in institution functioning and for student welfare	[View Document](#)
Copy of constitution of student council signed by the Principal	[View Document](#)

5.3.2

Average number of sports and cultural events organized at the institution during the last five years

Response: 8.4

5.3.2.1 **Number of sports and cultural events organized at the institution during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
14	00	00	13	15

File Description	Document
Reports of the events along with the photographs with captions and dates	[View Document](#)
Data as per Data Template	[View Document](#)

5.4 Alumni Engagement

5.4.1

Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution.

Response:

Manvendra Kendre College of Education is devoted to cherishing the relationship with its family members by constant touchups, college interactions, and friendly get-together. Alumni of the college not registrater but factional.A student from our institution becomes successful in life, such students are the members of our alumni association. Membership of alumni association is offered while leaving the institution.The Alumni of the college envision fostering friendly cooperation between present and later/previous generation of the students thereby enhancing the betterment of the institution. Alumni associations of the Institution arrange to get together, where the members of the college gather together offering their vibrant participation in all spheres of college activities. Meeting for Alumni associations are arranged by the institution per year.

File Description	Document
Details of office bearers and members of alumni association	View Document

5.4.2

Alumni has an active role in the regular institutional functioning such as

1.   **Motivating the freshly enrolled students**

2.   **Involvement in the in-house curriculum development**

3.   **Organization of various activities other than class room activities**

4.   **Support to curriculum delivery**

5.   **Student mentoring**

6.   **Financial contribution**

7.   **Placement advice and support**

Response: B. Any 4 or 5 of the above

5.4.3

Number of meetings of Alumni Association held during the last five years

Response: 2

5.4.3.1 **Number of meetings of Alumni Association held during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
01	01	00	00	00

File Description	Document
Data as per Data Template	View Document
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View Document

5.4.4

Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them.

Response:

To promote and foster mutually beneficial interaction between the Alumni and the present students of the college the alumni association is established in the college. The association is established in 2020-21. The
main intention behind framing

Alumni Association acts as an effective support system to the institution by:

- To arrange and support in placement activities for the students
- To encourage the students of the college & members of the Association for research &

  development work in various fields of education

- To conduct workshops, guest lecture, skill development program
- To encourage and guide the students of the college on nurturing their talent and self-employment Alumni of the Manvendra Kendre College of Education are contributing in the overall development of the students of college which would ensure better professional future for the students.

File Description	Document
Documentary evidence in support of the claim	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission

Response:

Manvendra Kendre College of Education is one of the best Private College of Jalkot, established in 2005, aims to cater to the needs of students belonging to the diverse socio-economic background and cultivate moral, intellectual, spiritual, social, emotional and all-round development of its students.

Vision

"Tamsoma Jyotirgamaya"

"From darkness towards the light". Our vision is to diminish the darkness by igniting lamp of knowledge. Our college strives to enlighten the lives of the students. College believes that only knowledge, human values and discipline can make student's live successful,

Mission:-

To bring social reformation through education, to fulfill the educational needs of rural students and to make them capable of earning their bread and to serve the nation as per their capabilities is our prime mission. We aim at pouring upon youth the educational, social, cultural and moral values to create honesty and courtesy among students through value education. We organize educational tours to advanced centers of learning, science, technologies, historical places etc. to make the students versatile. We organize different extension activities for cultivation of values like national integration, liberty, equality, fraternity, patriotism, humanism, scientific temper, democracy, socialism, peace, secularism, tourism etc.

- To act as a path finder to show the right path to our rural students to grow better individuals and responsible citizens.
- To achieve the excellence by generating and enhancing self confidence, self restraint and creative attitude of our students enabling them to face challenges of competitive world.
- To motivate our students to retain their ethical standards along with integrity and fraternity.
- To strive to provide quality education to our students, to empower and maximize their capabilities and the power of unity.
- To create healthy personalities with emphasis on value and awareness for accomplishing our missionary goals and also to imbibe on their minds the cultural harmony which is the strength of the nation.
- To make the learners happy citizens.
- To imbibe on their minds the feeling of patriotism.

- To make them able to work honestly.
- To motivate them to register their names in VOTER'S LIST and motivate them to take active participation in voting.
- To motivate the learners to preserve environment. to plant trees and preserve
- To minimize gender gap by promoting gender equality.

File Description	Document
Vision and Mission statements of the institution	[View Document](#)
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signatureof the Principal	[View Document](#)
Documentary evidence in support of the claim	[View Document](#)

6.1.2

Institution practices decentralization and participative management

Response:

The Principal of the college who acts as the administrative head of the institution**.** Since Manvendra Kendre College of Education is a Private Institution, all the major decision is taken by the President of the Institution. The financial matter of the college is looked after by the Stakeholders of management committee, There is a Teachers'Council where the Principal functions as the President. The Teacher's Council selects one Secretary and two Joint Secretaries selected among teachers. There are various subcommittees like Examination Committee, Development Committee, Purchase Committee etc. whose conveners and members are selected from the Teachers' Council. In total there are 14 sub-committees. In the college administration the various subcommittees formed at the beginning of the academic year to support the system. Some of the functions of the committees are as follows:

1)   The examination sub-committee conducts two internal sectional examinations in a year. Other than the regular University examinations.

2)   Routine sub-committee prepares the routine of the college.

3)   Cultural sub-committee arranges the entire cultural program. The committee also observes all the important national and international events in the college.

4)   The anti-ragging committee and Sexual Harassment cell see that the students are fully secured inside the college campus.

5)   The development committee looks after the overall development of the college, including infrastructure development.

6)   The purchase committee looks after the purchase of various equipment, instruments, furniture, etc.

7)   Library committee looks after the books requirement according to the need of the students.

8) Anti ragging committee looks after the issues will not create. They checked and banned ragging.

Every sub-committee is led by a convener and few members and these committees meet on a regular basis and help to formulate and implement the strategic plans of the institution. Apart from the Teachers' Council, the College has IQAC Committee. Throughout the academic year, all the sub-committees participate to resolve the concerning issues for the interest of the institution where every committee member has the freedom to participate in decision making. The students take an active part in the various activities on the campus.

File Description	Document
Relevant documents to indicate decentralization and participative management	[View Document](#)

6.1.3

The institution maintains transparency in its financial, academic, administrative and other functions

Response:

Financial Transparency: Manvendra Kendre College of Education maintains transparency in its financial, academic and administration functions by clearly defining its vision mission objectives at all levels. All important matters relating to budget provision of the college and finance budget proposals to be presented before the Governing body for approval at the beginning of each year. College has an Internal and External audit system which is accessible to all, and the college has annual budget provision for future betterment.

The institution maintains transparency in all above areas. All financial work in done by online method. Parents, students and other respected members of society involve in the academic, administrative and other functions.

File Description	Document
Reports indicating the efforts made by the institution towards maintenance of transparency	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional Strategic plan is effectively deployed

Response:

Manvendra Kendre College of Education is a Private Institution affiliated to Swami Ramanand Teerth Marathwada University, Nanded so all strategic plans are taken by the Department of Higher Education, Swami Ramanand Teerth Marathwada University, Nanded. However, some internal strategies can be taken by the Principal of the college for the smooth functioning of the college. One such strategic plan implemented by the college is the Teaching and Learning Process of the Institution. The academic calendar is prepared by the all Teachers and Principal discussion to each other.the routine of the institution is prepared by the Routine Committee at the beginning of each academic year. The Principal hand over the routine, distribute syllabus among faculty members, so that the syllabus is completed within time. Time to time extra classes, tutorial classes, online classes as well as different application are used to provide study material to the students, revision classes are also taken to complete the syllabus in time. In short, syllabus coverage is monitored by the Principal. Attention is paid for slow learners. Study materials, question papers of the preceding years are provided to advance as well as slow learners. Guidance is provided to the students for writing answer. There is a library in the college from where books are provided as reference books to the students. ICT enabled classes are also taken by the concerning teachers to make the students understand certain difficult topics in the easiest way. Study tours are arranged in the college to enhance the experimental learning process. College has been provided with computers along with internet facilities for the smooth conducting of assigned work. For the proper guidance of the students, there is a mentor and mentee systems are used. Assignments, Seasonal examinations as part of continuous evaluation, group learning are also practiced from time to time. The main purpose of the College is to enhance the knowledge and make the students aware of the modern education system. Library facilities are also rendered to the students of this institution. To make the students ease, college conducts group discussion, quiz competition, and debate competition so that the students are also able to overcome their fear and expand their knowledge and to upgrade themselves.

6.2.2

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The Principal as the head of the institution along with the members of the Teachers' Council maintains a congenial and academic environment of the college. Major policy decisions are taken by the President of the Institution, which are communicated to the college. In the college, the Principal is the apex authority and he is assisted by the Secretary, Teachers' Council, and various subcommittees. The Principal executes academic and administrative plans and policies with the help of 14 subcommittees for smooth conduct of the college activities. In addition, the college has IQAC Cell The works to establish NAAC Cell are in the process

The various Fourteenth sub-committees are:

1) Examination Committee

2) Cultural Development Committee

3) Library Committee

4) Student's Council Committee\

5) Planning and Development Committee

6) Purchase Committee

7) Routine Committee

8) Sexual Harassment and Redressal Committee

9) Anti Ragging Committee

10) Alumni Committee

11) Placement Cell

12) Academic Quality Assurance Cell

13) Finance Committee

14) College Development Committee

15) Boys Common Room

16) Girl Common Room

Appointment- Recruitment of Assistant Professor are done by the college after the approval and according to the norms of the Swami Ramanand Teerth Marathwada University, Nanded and appointment of non-teaching staff is made through interviews. Supporting staffs for cleaning, Night Guard is maintained in the college throughout sourcing.

Service Rules- All the employees of the college follow the rule of the affiliating university ie. Swami Ramanand Teerth Marathwada University, Nanded

File Description	Document
Documentary evidence in support of the claim	[View Document](#)

6.2.3

Implementation of e-governance are in the following areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination System**
6. **Biometric / digital attendance for staff**
7. **Biometric / digital attendance for students**

Response: B. Any 5 of the above

File Description	Document
Geo-tagged photographs	[View Document](#)
Data as per Data Template	[View Document](#)

6.2.4

Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions / decisions.

Response:

Manvendra Kendre College of Education constituted different committees and cells for the planning and implementation of various activities. In the beginning of the session, Teachers are assigned different committees / cells for its proper functioning. The committees/cells regularly conduct meetings to discuss relevant matters/issues and take appropriate decisions thereof, and minutes of the meetings are duly accorded.

The meetings are conducted on regular basis among different committees/ cell/ bodies like placement cell, guidance and counseling, etc. with the Head of the Institution. Different problems are discussed and suggestions are also taken up for the improvement and effective functioning of the Institution. Individual Importance is considered and Points raised during the meetings and immediate resolution is given priority.

File Description	Document
Minutes of the meeting with seal and signature of the Principal	[View Document](#)
Action taken report with seal and signature of the Principal	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

Effective implementation of welfare measures for teaching and non-teaching staff is in place

Response:

Manvendra Kendre College of Education is a Private College and has to follow welfare measures provided to teaching and non-teaching staff as per the guidelines of the Swami Ramanand Teerth Marathwada University, Nanded to which the institution is affiliated. The institution has various effective welfare measures for teaching and nonteaching staff. Some of them are:

1.The salary component and other monetary benefits are given as per the rules of self finance for

Assistant Professor and non-teaching staffs.

2.Faculty members are encouraged to participate in the Orientation Program/ Refresher Course/

Seminars/ Workshop. Non-teaching staffs are also allowed to undertake various training programs for enhancing their professional knowledge.

3.Both teaching and non-teaching staff can avail of Casual Leave, Earn Leave, and Medical Leave. Benefits of availing Child Care Leave, Maternity Leave, Paternity Leave as per state rules are also.

File Description	Document
List of welfare measures provided by the institution with seal and signature of the Principal	View Document
List of beneficiaries of welfare measures provided by the Institution with seal and signature of the Principal	View Document

6.3.2

Percentage of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend seminar / conferences / workshops and towards membership fees of professional bodies during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Data as per Data Template	View Document

6.3.3

Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years.

Response: 0

6.3.3.1 **Total number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Data as per Data Template	View Document

6.3.4

Percentage of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

Response: 5.56

6.3.4.1 **Total number of teachers undergoing online/face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
01	01	00	00	00

File Description	Document
Data as per Data Template	View Document
Copy of Course completion certificates	View Document

6.3.5

The institution has a performance appraisal system for teaching and non-teaching staff

Response:

Performance Appraisal is the most methodical way of evaluating the performance of an employee. It makes the employee more liable to the work that he/she performs. It also inspires the teachers to undertake research based work to enhance their knowledge.Non-teaching staff is not given any appraisal format as their promotion is based on a seniority basis which is conducted by the institution from time to time. However, to make the non-teaching staff aware of different advancements made in the official matters, they are deputed for various training programmes to enhance their potentiality.

Effectiveness of Academic Deliverance: Daily attendance record of students,Course development and management, coordination with students in terms of subject deliverance, class activities, lab related practical work, attendance issues etc. in due time line and mentoring in co-curriculars like college events,workshops and Guest lectures.

File Description	Document
Proforma used for Performance Appraisal for teaching and non-teaching staff signed by the Principal	View Document
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal or/and external financial audit regularly

Response:

Manvendra Kendre College of Education is a Private Institution so the college conduct internal and external audits. The office of the Principal may seek audit as and when required with permission from the President of normally the College, initiates audit in colleges where the audit cell takes necessary measures required. Sometimes the Department of Audit is also entrusted with the work. The spectrum of the audit work includes all financial transactions, purchases, and procurement in keeping with the financial rules of the government.The college maintains its cash books and stock registers as per the guidelines followed in the Swami Ramanand Teerth Marathwada University, Nanded.Accounts are maintained by the Accounts Section of the college which are checked and supervised by the Drawing and Disbursing Officer (DDO) regularly.

File Description	Document
Report of Auditors of last five years signed by the Principal	View Document
List of audit objections and their compliance with seal and signature of the Principal	View Document

6.4.2

Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the last five years (not covered in Criterion III)(INR in Lakhs)

Response: 0

6.4.2.1 **Total funds received from non-government bodies, individuals, philanthropists during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	View Document
Data as per Data Template	View Document

6.4.3

Institutional strategies for mobilization of funds and the optimal utilization of resources are in place.

Response:

The availability of funds is essential for any organization, society, family, or co-operatives but the mobility of funds is even more important.If the mobility is in the right direction, well-co-ordinated then the level of progress is high; otherwise, it becomes ineffective even though the fund is available. Therefore the mobility of funds is important for the development of any organization.

The Principal of the college monitor the use of the resources received from the Development Committee and Purchase committee. The allocated funds are utilized to purchase equipment, etc. The Principal makes recommendations for better handling of resources and effective mobilization of available funds for the betterment of the students, teaching and non- teaching staffs. There is a Planning and Development Committee that looks after the requirements of college minutely and then goes for purchasing the things through the Purchase Committee. The Purchase Committee follows all the formalities for the utilization of the fund. , For utilization of funds, steps are taken. A supply order is given to the vendor for the purchase of any material. At times purchases are made by the local Co-operative society.

An institution is recognized by its infrastructure which is beautiful and calm suitable for studies and also by the success of students studying in the college. Therefore some fund is invested on the purchase of books and apparatus, sports and games, Fresher's welcome, other cultural programmes, and national events. For effective teaching and learning process, it is very important that the environment and campus of the institution should be clean and alluring. The institution has one garden which are maintained by the fund provided to the college. For maintaining and upgrading the facilities provided to the college there is a fund for electricity, water, and internet website and telephone bills. To upgrade the students, professors, and employees various programs like seminars, discussions are organized for which fund is provided by the college. Some percentage of funds are also kept for miscellaneous expenses.

File Description	Document
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies

Response:

The Internal Quality Assurance Cell (IQAC) monitors efforts of the college towards excellence in different areas. By the end of the session, IQAC chalks out an action plan for the next year and ensure & review the efforts are made by the institution to follow that action plan. The institute has a sufficient number of committees and cells headed by a coordinator and a few members which contribute to the quantitative and qualitative changes in the College. IQAC conducts academic audit (internal) of the college to review the academic achievements of faculty members and documentation of the various programmes/activities of the College. It also collects and analyses feedback from the students, parents and updates on the institutional website. Measures and strategies to be implemented for quality assurance are regularly discussed in the IQAC meetings. Following are the example of two practices implemented as quality enhancement measures:

1. **Advance Action Planning**: In chalking out the action plan, all HODs, convener/ programme

coordinator are invited in the meeting of IQAC. Upon the initiative of the institution, it is implemented by head of the institution. The academic calendar is an integral part of this action plan which is prepared before the commencement of the academic session.

2. **Students' Satisfaction on overall Institutional Performance**: The Internal Quality Assurance Cell of the College conducts a manual student feedback system on overall institutional performance regarding the teaching-learning process, evaluation process, library services and administration by the College from the final semester students of the academic session. To quantify overall institutional performance four composite indices – (i) Teaching-Learning Composite Index (TLCI) (ii) Evaluation Composite Index (ECI) (iii) Library Composite Index (LCI) and (iv) Administration Composite Index (ACI) is constructed. Students' responses are analyzed by the IQAC Committee and feedback is discussed in the meeting of IQAC with Head of the College. The feedback report is coordinated to the Head of the institution for taking initiatives in quality sustenance.

It improves the student-teacher relationship; helps the teachers to improve their teaching-learning methods; creates a healthy communication between the students and the teachers; develops the skill of evaluation; helps the college administration to improve services and facilities in diverse areas like library, drinking water, cleanliness in the classrooms and toilets, hygienic food services by canteen etc.

File Description	Document
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	[View Document](#)

6.5.2

The institution reviews its teaching-learning process periodically through IQAC or any other mechanism

Response:

1. The College reviews its teaching learning process and learning outcomes at periodic intervals through IQAC. Co-coordinator arrange the meeting and also get informal classroom feedback apart from the student satisfaction survey (SSS) to review the teaching process of the college and take required steps for further improvement. Student feedback/ SSS on teaching-learning and evaluation process is collected and analyzed on a regular basis by IQAC. The feedback report is coordinated to the Head of the College and also discussed in the IQAC meeting which helps to take required steps. The Seasonal examinations on a regular

basis help in assessing the learning outcomes.

2. Another example in implementation of teaching learning reforms facilitated by IQAC is an enhanced use of ICT in teaching and learning process. The goal is to make the teaching learning process more learners centric. The IQAC passed that a greater involvement of ICT in Teaching Learning be ensured. Therefore, college were asked to integrate information technology with teaching learning process. Classroom lectures were supplemented with the use of audio-visual aids such as LCD projectors, PowerPoint presentations etc. lecture summary were provided to Student. The students were provided with various web links that related them to their topics of study.

File Description	Document
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	[View Document](#)

6.5.3

Average number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the last five years.

Response: 2

6.5.3.1 **Number of quality initiatives taken by IQAC or any other mechanism for promoting quality during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
06	01	01	01	01

File Description	Document
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	[View Document](#)
Data as per Data Template	[View Document](#)

6.5.4

Institution engages in several quality initiatives such as

1. Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements

2. Timely submission of AQARs (only after 1st cycle)

3. Academic Administrative Audit (AAA) and initiation of follow up action

4. Collaborative quality initiatives with other institution(s)

5. Participation in NIRF

Response: B. Any 3 of the above

File Description	Document
Feedback analysis report	[View Document](#)
Data as per Data Template	[View Document](#)

6.5.5

Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives

Response:

the main functions of the IQAC is to review the teaching- learning process, structures & methodologies of operations and learning outcomes at periodic intervals to assure quality of functioning in the Institution.The IQAC at Manvendra Kendre College of Education is committed to a learner centric approach regarding teaching learning progression and has designed the policy to assess and evaluate it intermittently.

Significant contributions made by IQAC in the past 5 year are-

* Placement Training

* Feedback from Heads & Mentor teachers of teaching internship schools

* Workshop on Power Point Skills

These strategies effectively work in line with the changing needs of the industry and students.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has a stated energy policy streamlining ways of energy conservation,use of alternate sources of energy for meeting its power requirements

Response:

1. Turning off lights when the college members do not need them.

2. Use of Halogen incandescent bulbs and LED bulbs are using to store electricity.

3. Use optimal quantity of water.

4. Use hot water only when very necessary in guest house.

5. Plant-trees or shrubs in the campus. A unit operating in the shade uses as much as 10% less

   electricity then the same one operating in the sun.

6. Computer is used when needed. A computer that runs 24 hours a day for instance, uses more

   power than on energy – efficient refrigerator.

7. Setting computers, monitors and copiers to use sleep mode when not in use helps cut energy

   costs by approximately 40%.

8. More use of water cooler for cold and hot waters rather than refrigerator.

File Description	Document
Institution energy policy document	[View Document](#)

7.1.2

Institution has a stated policy and procedure for implementation of waste management

Response:

Solid Waste Management- Nurturing environment consciousness is the aspiration of Manvendra

Kendre college of Education and so the college has undertaken certain steps to maintain solid waste management. To keep the campus neat and clean, the college has made use of more waste boxes kept in different corners of the college campus, so that the students, teaching and non-teaching staff use these boxes as a dustbin.

Liquid Waste Management- The liquid waste management is well maintained by the college. The chemicals discharged from the chemistry laboratory are disposed of in a separate tank, outside the lab so that the waste does not oozes up with the nearby soil where there is vegetation.

E-waste management- Manvendra Kendre College of Education maintains disposal waste in a planned way. The waste like broken furniture is brought in reuse after assembling the useable parts. Other E-waste materials like totally damaged furniture, out of function computers, non functioning digital apparatus like Mother Board, Hard Drive and other office E-wastes are stored in a separate room. Other than these college maintains clean and green campus. Manvendra Kendre College of Education is plastic free campus. LED lights are used in some parts of college campus for conservation of energy. Initiatives are taken to Reduce paper communication. College actively organizes Swatch Bharat Abhiyan to creates awareness and consciousness among students, teaching and non-teaching staff.

File Description	Document
Documentary evidence in support of the claim	View Document

7.1.3

Institution waste management practices include

1. **Segregation of waste**
2. **E-waste management**
3. **Vermi-compost**
4. **Bio gas plants**
5. **Sewage Treatment Plant**

Response: C. Any 2 of the above

File Description	Document
Income Expenditure statement highlighting the specific components	View Document
Geo-tagged photographs	View Document

7.1.4

Institution has water management and conservation initiatives in the form of

1. Rain water harvesting

2. Waste water recycling

3. Reservoirs/tanks/ bore wells

4. Economical usage/ reduced wastage

Response: C. Any 2 of the above

File Description	Document
Income Expenditure statement highlighting the specific components	[View Document](#)
Geotagged photographs	[View Document](#)

7.1.5

Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment

Response:

Manvendra Kendre College of Education is committed to maintenance of cleanliness, semitation, green cover and producing a pollution free healthy environment. Cleaning staff of Manvendra Kendre disinfest bathrooms, classes and common areas several times a day. Each room in the college has a box of cleaning supplies. There are dustbins all around the college premises, both inside and outside.

There are larger trash cans in hallways, toilets and college entrances and exists. Cleaning staff sanities classes, bathrooms, staffrooms several times during the college time and the sanitizer stands are placed every where. For providing a pollution free-environment we encourage our students and staff for use of bicycles/e-vehicles. Use of plastic is ban in college premises.

The college has also organized a programme on go green in which different activities are performed by students like plantation, for sustainable developments of natural resources, like balance of ecology and steps of improvement and conservation of natural resources etc.

File Description	Document
Documents and/or photographs in support of the claim	[View Document](#)
Any additional information	[View Document](#)

7.1.6

Institution is committed to encourage green practices that include:

1. Encouraging use of bicycles / E-vehicles

2. Create pedestrian friendly roads in the campus

3. Develop plastic-free campus

4. Move towards paperless office

5. Green landscaping with trees and plants

Response: B. Any 4 of the above

File Description	Document
Videos / Geotagged photographs related to Green Practices adopted by the institution	[View Document](#)
Income Expenditure statement highlighting the specific components	[View Document](#)
Circulars and relevant policy papers for the claims made	[View Document](#)

7.1.7

Percentage of expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)

Response: 0

7.1.7.1 **Total expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Income Expenditure statement on green initiatives, energy and waste management	View Document
Data as per Data Template	View Document

7.1.8

Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges.

Response:

Manvendra Kendre College of Education is always sensitive and emphatic towards social, environmental and community problem.The college is willing to nurture a healthy environment for which different programs like plantation are organized.

India is a country of multi ethnic culture where people belonging to religious, racial, cultural and lingual identities live together harmoniously. So to maintain an inclusive environment and to give environmental awareness and knowledge about resources and community practicality is very necessary to the students. Keeping this view in mind. Manvendra Kendre College of Education tries to maintain harmony and try to create good will among students.In major extension activities participation of faculties, students and non-teaching staff are commendable. Each and every students along with faculty members are fully involved in the national developmental activities, national festivals, awareness rallies and government and non-government campaigns. The flex board of environmental awareness, use of different resources, social harmony, unity and moral values are displayed on the college campus. College plays an effective role as a catalysts in the area to maintain peace and national integration.

The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. These activities have a very positive impact on society's cultural and communal thought directly. The college thereby celebrates Independence Day, Republic Day, Gandhi Jayati,Rashtriya Ekta Divas every year with great honor and respect. These programs organized by the college promote greater value of life, love, integrity, fraternity and patriotism in the minds of the students.

7.1.9

Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways

1. **Code of Conduct is displayed on the institution's website**
2. **Students and teachers are oriented about the Code of Conduct**
3. **There is a committee to monitor adherence to the Code of Conduct**
4. **Professional ethics programmes for students, teachers, administrators and other staff are organized periodically**

Response: C. Any 2 of the above

File Description	Document
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	[View Document](#)

7.2 Best Practices

7.2.1

Describe at least two institutional best practices (as per NAAC format given on its website)

Response:

Title of the practice: Promotion of Environmental Consciousness

Objective of the practice:

To create a better learning atmosphere which makes the environment carbon neutral and helps to maintain a healthy atmosphere in and around the college. It fosters a sense of connection to the natural world, promotes sustainable development and encourages conservation of irreplaceable natural resources and vulnerable plants.

Context:

The College is conscious about undertaking plantation work and maintaining cleanliness in and around the campus and hence has a good effect on the environment of the college.

Practice:

Plantation and a forestation is the need of the hour for maintaining a healthy and pollution free environment. A canopy of large leafy trees provides shade and a beautiful ambiance to the entire surrounding. Dr.Pande M.R. Principal of the College was the key person for establishing this beautiful

garden. The green plant species of the campus is identified and documented by the College. The flora includes approximately……..species. To make the campus eco- friendly, various initiatives have been undertaken by the College.

Problems encountered and resources required:

The problem arises with regard to irrigating certain areas of the garden in the summer season. The main problem regarding the maintenance of these gardens is limited funds. And adequate supporting staff. As the state government does not allocate funds for this purpose, the college has to maintain this from the nongovernment fund.

Best Practice – 2

Title of the practice: Developing Empathy through Community Service

Objective of the practice:

The objectives of the practices are:

- To give exposure to students in experiential learning beyond traditional classroom learning.
- To involve students in social activities which promote citizenship role and social networking skill.
- To create a linkage between institutions of higher learning to community or society where they live.

Context:

Empathy is the skill that develops us relates to others, work together and form healthy bonds which are the cornerstones of a healthy society. It not only keeps us connected to others but also inspires us to help. Engaging in community service provides students with the opportunity to become active members of their community and has a lasting positive impact on society at large. The student develops a sense of social responsibility, tolerance, and cooperation.

Practice:

Student's Council of Manvendra Kendre College of Education organize voluntary blood donation camps. A doctor and three-to-five technical staff conduct the blood camp. The doctor examines the weight and primary health condition of each willing donor and technical staff collects blood from the donors. The collected blood is transported and stored in the Blood Bank. This practice is aimed to provide an adequate supply of safe blood.

File Description	Document
Photos related to two best practices of the Institution	[View Document](#)
Any additional information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Performance of the institution in one area of distinctiveness related to its vision, priority and thrust

Response:

Manvendra Kendre College of Education assures to give quality education to students to boost up their intellectual ability and to nourish their talents. The main motto of all faculties working in this Institute is to held and guide the students for their all round development and to nurture their innate talent and abilities. The college also tries to enrich the students' cultural activities and in games and sports. The college prepares the learners to be a self-confident citizen with perseverance, patriotism and humanity. The main aim of college is to empower our future generation academically and this is well evidenced by the success of some students. Many of our students are academically well enriched to be employed in many reputed institutions, organizations. Some of our students have qualified NET, CTET, TET and at present working in different schools and colleges and some students are pursuing higher education. Teachers and students work with great earnestness and sincerity to achieve their goals.

The vision of the college as set in its statement, the college incessantly makes great efforts to prepare its students not just for examinations, but for the journey of life. The learners are imparted with ideas of social justice and self-reliance rooted in a sense of morality as well as freedom. This is done through a series of regular measures so that tradition and modernity are attempted to be blended, emphasizing learner's power and rights.

With this goal in mind, the Institution uses all means to encourage the all round development of personality and character. The teaching and the extra-curricular activities are oriented in such away that mental health, physical disability skill development related requirements do not take a back seat. The Institution's constant, ceaseless and committed striving towards excellence in all spheres – academic, sports and cultural – flows from the focused initiatives aimed translating the vision and mission statement into concrete realities and achieve its goal of becoming on "Establishment for accomplishment" the main aim is to empower our students.

Along with excellence in education students are thoroughly equipped with the knowledge of social perseverance and environmental sustainability. A special effort on learner's understanding of the current environmental crisis and through its various schemes like energy conservation, waste management, plantation drives urges them to become eco-friendly citizens.

File Description	Document
Photo and /or video of institutional performance related to the one area of its distinctiveness	[View Document](#)

5. CONCLUSION

Additional Information :

COLLEGE HIGHLIGHTS
Huge Spacious Campus Hi-tech Computer Laboratory
Purified water
Highly Equipped Language Laboratory.
Well Maintained Psychology Laboratory.
Store House of Wisdom Is Our Library
 Reading Room
 Separate Method Rooms
 Spacious Classrooms with white board & Seminar Hall

Goal:-

Tamasoma Jyotirgamaya

Our vision is to reduce the darkness by lighting the lamp of knowledge from darkness to light.Our college strives to brighten the lives of students. The college believes that only knowledge, human values ??3 and discipline can make life successful for the students a

Objectives:-

Our main mission is to bring about social reform through education, meet the educational needs of rural students and empower them to earn their living and serve the country to the best of their ability. We aim to inculcate academic, social, cultural and moral values ??in the youth to inculcate honesty and courtesy in students through value education. We organize educational trips to advanced centers of education, science, technology, historical places etc. to make students well-rounded. National Unity, Liberty, Equality, Fraternity,

We organize various extension activities for the promotion of values ??like patriotism, humanism, scientific nature, democracy, socialism, peace, secularism, tourism etc.

Concluding Remarks :

The college is committed for;
Building the multi-dimensional personality of the students

Developing skills to face the changing global scenario
Improving learner's achievement
Upgrading the quality of Human Resources
Multidimensional personality development of the students through co-curricular and extra-curricular activities in association with various socio-cultural organizations
Empowering students with relevant knowledge, competence and creativity by providing platform to face the challenges of the competitive world, with the utmost utilization of their potential in academic programs, sports, and other events.

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Inculcating values like social equality, justice, fraternity, casteless society and self-help amongst the students

Developing sensitive and responsible youth force which has social commitment towards responsible society and the Healthy Environment

Educating marginalized sections of the society and empowering them socially, economically and educationally

Elevating the young generation for contributing to the future knowledge economy